

7th November 2021

Meeting of the National Executive Council of the National Federation of Plus Areas

In Attendance

- Steve Rolfe (Chair)
- Erica Knight (HGS)
- James Oliver (National Finance Officer)
- Ben Allen (National Activities Officer)
- Matthew Dickinson (NTAC Chair)
- Adam Redshaw (Midland Chair)
- Martin Posner (ASE Chair)
- Nicky Rolfe (Southern Area Chair)
- Ian Crawshaw (VP)
- Gerry Edwards (VP)
- Adrian Barnard (VP)
- Rhianna Wright (NEC Administrator)

Apologies for absence

Jeff Rea (National Internet Officer)

Introduction

The chair opened the meeting and we held a one minute silence as it was remembrance Sunday

Establishment of a voting Strength

The voting strength was established at 4

Minutes of the previous meeting

These were agreed to be accurate, although there was a misspelling of Jeff's surname (Rea not Rae)

Matters arising from the previous minutes

Kings Lynn meeting half virtually and half face-to-face. An internal messaging group has been set up. Their public group is now moderated

Actions

- **Web hosting.** JR wanted to discuss hosting with Mark Hewson. Mark has not been able to get hold of JR – ongoing
- **Budget for 2022** – is on agenda
- **Becoming a CLG – feedback from areas.** Southern area, and ASE area had not yet had this discussion with their members. NTAC were not particularly keen, and felt a much better understanding was needed. Midland area felt it could be a good idea. AR could have conversation with people who know more about this, and could invite to meeting if required. If the insurance issue is driving this, then there is 'trustees insurance' which can be looked into. Motion needs to go on NAGM agenda. Not enough buy-in at present.

Area Reports

- **ASE** – Some face to face activities are happening. Some members are still being cautious. MP looking forward to meeting other groups at WASH 2021. Will also be promoting NAGM
- **Southern** -South Bucks are meeting socially, but Badminton not currently happening. Magnet Centre may be closing down. Not sure if other groups are meeting.
- **NTAC** – Most groups meeting socially now. Didcot – no longer able to offer discounted theatre tickets. Theatre trips could still happen but at full price.

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- **Midland** – Lincs Quest, Solihull, and Lichfield meeting face to face. May be some area events early 2022.

Officer Reports

Chair (SR)

Center Parcs went well. 24 have booked for next year. There was one minor incident. SR happy to stand again in 2022, unless there are other contenders!

NFO (JO)

JO is our point of contact with the ICO (Information Commissioners Office) if there are any data breaches. This costs us £40 per year to register. **JO to share details of this with NR/SR – ACTION**

JO has been receiving a few risk assessments. Some groups are better than others at submitting these
Net worth has decreased by £2k – although there was some confusion over AGM money. This shouldn't show as a loss, as federation still has the money

HGS (EK)

No NAGM agenda items have been received yet. Will chase up trophies in the new year. It was unclear whether the previous HGS had done minutes of the last NEC, or delegated them. It was thought not. IC is happy to help. **JO will set up drop box and give access to last years files to EK and IC – ACTION**

NIO Report – Including update on website

JR not present. Mark Hewson has contacted SR. Received an email stating vulnerability in our website which appeared to be genuine. Email was shared with group. Mark and Jeff should Pursue the suggestions in email if they feel it is justified.

Activities Officer (BA)

- **NAGM**
Cost should be £158 based on 2 people sharing
- **Hobourne**
35 people have paid. Midlands have some extra people maybe wanting to attend. There are no more lodges or caravans as the site is full, but there is potential within existing accommodation.
- **80th celebration**
44 people attending but is early days. We will make a small surplus if 100 people attend @ £35 each. If less attend, then there is potential to take a smaller room. The buffet is scalable. The deadline will be 6 weeks beforehand (early June) BA will be taking bookings at WASH. By Mid April we should have a better idea of numbers
- **WASH 2021**
SR – Keith Israel has confirmed 140 bookings at last count. All seems to be going well

Budget 2022

JO shared his workings with the group. Based on current membership with 10% reduction x £20 to get total membership fee. No income expected in 2022 – very little interest earned.

JO to contact bank to see if better rate of interest is available – ACTION

£850 – Insurance expenditure

£500 – Top table NAGM attendance

£100 – Gifts

£25 – Domain Renewals

£100 – Web Hosting

£50 – NEC expenses

£40 – ICO Fees (Information Commissioners Office)

£10 – Sundries

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This is sustainable for 2 years with no area levies. Will not be sustainable long term.

It was proposed that this be submitted to NAGM as a working budget, tweaks can be made. We will also need BA's best guess in regards to potential event losses.

Proposed MD (NTAC)

Seconded AR (Midland)

Proposal carried

AOB

AR. One of our biggest competitors is meetup. Organisers actually pay meetup to join and host groups. Could we get Plus involved in a similar way by charging people to run groups like a franchise? AR pays £180 to run 3 meetup groups. If plus allowed a similar set up, people could pay plus to do the same. JO feels this could be something to discuss at AGM. Website is not suitable at present. GE feels this could be worth a discussion. Could be better option than becoming a CLG!

AGM. How will we manage the virtual element of NAGM 2022? Must be done properly. AR runs virtual / hybrid meetings for the toastmasters. Suggestion is for **AR to liaise with Mark Hawkins – ACTION**. AB and BA to visit Jacobean before Christmas

Date / time of the next meeting

Friday 18th February 6pm @ Jacobean (Pre AGM meeting)

Action List

Action	Who?
Information Commissioners Office. JO to share details of our ICO registration / membership with NR/SR	JO
Minutes of the last NAGM - set up drop box and give access to last year's files to EK and IC	JO
AR to liaise with Mark Hawkins regarding hybrid / virtual element of NAGM	AR
Contact bank to see if better rate of interest is available	JO